

BOARD OF SUPERVISORS

MONTHLY STATISTICAL REPORT

December 2014



Progress Report — November 2014

Priorities

Fiscal Responsibility

Education

Public Safety

Infrastructure

Economic Development

Service Excellence



A successful “Trail to Freedom” celebration was held November 1 to honor African Americans experiences in and contributions to Stafford County. The event was part of Stafford’s 350th Anniversary Celebration and included outstanding first-person interpreters stationed at the Government Center, Mt. Hope Baptist Church, Aquia Landing, and Chatham, and the unveiling of the African American History Mural at the Rowser Building. The public is invited to view the mural at Rowser during regular business hours of 8:00 a.m. – 4:30 p.m.

For more information
www.staffordcountyva.gov

Accomplishments



In November, Stafford announced its **first Dominion Power certified Data Center site**. The certification process reduces both time and risk for any business selecting a site at which to locate. Pictured in the photo above, left to right, are: Speaker of the House Bill Howell; Chairman of the Board of Supervisors Jack Cavalier; Virginia Secretary of Technology Karen Jackson; Dan Weekley, Vice President for Corporate Affairs, Dominion Power; Vice Chairman of the Board of Supervisors Gary Snellings; Joseph C. Hines, PE, MBA, Principal with the Timmons Group.

Stafford’s **Fire and Rescue Department** collected more than 250



winter coats for students in Stafford schools this winter. The Department participated with the schools in the Coats for Kids Foundation’s “Operation Warm.” This is the department’s fourth year participating in the drive.

Stafford’s **Department of Social Services** was chosen as one of 10 local agencies to participate in a *Learning Collaborative Series* with Casey Family Programs. The goal of the series is to bring together local teams to learn about and implement innovative strategies to enhance their work with abused and neglected children and their families.



September Progress Report	1
Special Events	3
Summary	4
Public Information – Social Media	5
Service Excellence	6
Board of Supervisors Financial Report to the Community	7
In the Pipeline...Projects Coming to You	8
Finance – Revenues and Expenditures	9
Finance – Quarterly Sales Tax	11
Economic Development 10-Point Plan	12
Parks and Recreation Bond Referendum Update	15
Transportation Bond Referendum Update	16
Capital Projects Update	19
Public Works – Permits	22
Planning and Zoning	26
Rappahannock Regional Landfill Report	30
Fire and Rescue	31
Sheriff's Office	35
Human Resources	38
Human Services	39
Utilities	40
Public Information – Newspaper Coverage	45
Public Information – Citizens Assistance	47
Information Technology	48





Chipotle Comes to Stafford!

On December 8, Chairman of the Board of Supervisors Jack Cavalier, Griffis-Widewater District, helps to open Stafford's first Chipotle Mexican Grill on Garrisonville Road. Congressman Rob Wittman also attended and spoke to the crowd.



Stafford, Virginia: Our American Story

The 350th Anniversary legacy movie, "Stafford, Virginia: Our American Story," debuted to hundreds of people at Mountain View High School on December 1. The movie is being shown on Stafford's cable channel, website, Facebook page and YouTube. Free copies are available at the Citizen's Assistance Office at the Government Center at 1300 Courthouse Road. Students from Mountain View's Culinary Arts program delighted the crowd with their delicious food.



To: Board of Supervisors

From: Cathy Vollbrecht
Director of Communications

Subject: November Monthly Statistical Report

Date: December 11, 2014

A few notes about this month's report:

- Citizens asked for it and Stafford's retail attraction initiative made sure we got it – our first Chipotle! See page 3.
- Stafford held the world premiere of the 350th Anniversary legacy film, "Stafford, Virginia: Our Country's Story," on December 1. See pages 3 and 6.
- We've completed our major projects due to be finished this year! More information on page 8.
- 2015 first quarter sales tax is out on page 9.

Please let me know if you have any questions.



Social Media November 11, 2014 – December 9, 2014 Stafford County Government



Facebook (**Stafford County Government**) – **1,667** likes or people following our page. In the last month we gained 72 new followers. Total reach (all activity from our page) for the month was 54,150.

Date	Top Posts	Reach*	Shares**
12/4/14	"Great news! Chipotle Mexican Grill and a Verizon Wireless Smart Store are coming to Stafford Marketplace."	11,384	191
11/17/14	"Are you ready for the new 95 Express Lanes?"	9,000	25
12/08/14	"What's more stuffed than a burrito?"	5,500	30

*Total Reach - The number of people who were served any activity from your Page including posts, posts by other people, Page like ads, mentions and check-ins.

**Share – The number of people who shared your information on their page.



Twitter (**Stafford County**) – **2,424** people following our page. In the last month, we gained 50 new followers.

Statistics

A "tweet" is a post or blog that goes out via the computer or by cell phone. From November 11 through December 9, 2014, we tweeted 61 tweets.

120 people re-tweeted our tweets regarding press releases, meetings, cancellations, and school closings.



Service Excellence

What Our Customers Are Saying About Us

Social Services

Social Services received an email complimenting Benefit Program Specialist Steve French. The citizen described Steve as a “fantastic civil servant” for his assistance with Medicaid issues. Steve went above and beyond to make a difference for one of Stafford’s families.

PRCF

A citizen wrote in an email that they are new to the area and the Leaping Leaves Trail Run on November 8 was their first PRCF event. She said her whole family had a blast and described the event as having a community feel and being a celebration of health and wellness.

Stafford’s 350th Anniversary

After the premiere of the 350th Anniversary movie, “Stafford, Virginia: Our American Story,” many citizens sent complimentary comments via social media. One wrote, “Had a wonderful time. It was a great culmination to a fun-filled year.” Another comment, “Awesome documentary.” Yet another stated, “Absolutely remarkable. Thank you to the team that assembled this video and those who came up with the idea of putting it together.”

Utilities

A citizen wrote in an email of their family’s appreciation of Utilities staff who worked on Thanksgiving Day to repair a broken pipe in the family’s subdivision. They appreciated their diligence and careful work on the pipe and were extremely grateful for the staff’s sacrifice in being on call on a holiday.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board’s commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



Financial Report to the Community

Principles of Responsible and Accountable Government

*Maintain a balanced budget * Maintain a AA+ bond rating * Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs * Borrow money only for capital projects and borrow under strict debt limitations * Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) * Report to the Board on costs savings and efficiencies * Estimate revenues very conservatively * Spend less than adopted budgets * Maintain lowest per capita expenditures among peer localities * Monitor expenses and revenues weekly * Consistently use innovative practices to run government as efficiently as possible * Provide monthly financial report to the community*

Savings and Efficiencies

During Stafford's reduced holiday hours, the County's energy management system lowers our heating systems to a non-occupied state. This reduces our energy usage and saves money. The system is programed to automatically lower temperatures on all holidays and hours other than the 8:00 a.m. to 4:30 p.m., Monday through Friday work week.

Sign of the Times

Recently released statistics show Stafford's economy is on an upswing. Stafford's unemployment rate in October 2014 was 4.8 percent, compared to 5.4 percent in October 2013. First quarter 2015 sales tax numbers are up 9.72% over first quarter 2014.

FY2015 Adopted Budget

The Board approved the FY2015 Budget on April 28, 2014.

Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Reserves fully funded
- 28 capital projects underway
- Reduced real estate tax rate to \$1.019 and personal property tax from \$6.89 to \$6.61.
- Average taxpayer will pay \$80 less for calendar year 2014 taxes than 2013.



In the Pipeline... Projects Coming to You

2014

Curtis Park Pool Renovations - Complete	Stafford High and Brooke Point High, Conversion of football fields to artificial turf - Complete
350 th Celebration Stage at Pratt Park - Complete	Courthouse Streetscape Complete
Chichester Park - Complete	Staffordboro Commuter Parking Lot - Complete
Grafton Village Elementary School Renovation - Complete	Crow's Nest Nature Preserve – Primitive Canoe Launch - Complete
Lake Mooney - Complete	

2015

Mountain View Road Improvements, Phase I	Corporate Center Boulevard
Embrey Mill Park Indoor Recreation Facility	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Stafford High School	Falmouth Intersection Improvements
Mountain View Road Improvements, Phase II	Interstate 95 Express Lanes from Garrisonville Road to Beltway
Second Right Turn Lane at Route 1 and Garrisonville Road	Crow's Nest Nature Preserve – Public Access
Centreport Parkway	Embrey Mill Park Rectangular Field Complex

2016

Trailblazing Signs	Truslow Road Improvements
Brooke Road Safety Improvements	Courthouse Road West Widening
Ferry Road Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Poplar Road Improvements, Phase I, Phase II, Phase III	Route 17 Widening

Projects Under Construction in White
State Projects in Pink

Projects Under Design in Yellow



Finance – Revenues and Expenditures

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
General Government:							
Board of Supervisors	\$ 603,653	\$ 214,896	35.6%	\$ -	\$ -	0.0%	Exp includes annual VACO membership; meeting broadcast svcs
Central Rapp Regional Library	4,813,859	2,406,931	50.0%	35,000	8,855	25.3%	Exp includes 1st & 2nd qtr approp to Regional Library
Commissioner of Revenue	2,628,492	806,839	30.7%	252,700	61,952	24.5%	1-month lag in receipt State Comp Bd reimbursements
Commonwealth Attorney	2,826,404	935,323	33.1%	1,184,909	351,409	29.7%	1-month lag in receipt State Comp Bd reimbursements
Comprehensive Services Act	5,611,859	710,082	12.7%	2,414,000	29,059	1.2%	1-month lag in program exp; 2-month lag in State reimbursement; FY14 Accrual not rec'd until Sept.
Cooperative Extension	162,469	22,775	14.0%	-	-	0.0%	
Corrections	8,025,795	4,380,123	54.6%	481,950	175,787	36.5%	Exp includes 1st&2nd qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VJCCCA and Jail admission fees
County Administration	1,069,812	348,998	32.6%	-	-	0.0%	
County Attorney	1,232,020	331,037	26.9%	-	-	0.0%	
Courts	1,809,663	492,992	27.2%	1,582,160	388,493	24.6%	1-month lag in receipt State Comp Bd reimbursements
Econ Devel & Legislative Affairs	959,432	272,486	28.4%	-	-	0.0%	
Finance and Budget	1,497,642	488,807	32.6%	-	-	0.0%	
Fire and Rescue	15,111,314	4,754,284	31.5%	2,640,000	716,761	27.2%	2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees
Human Resources	407,830	130,216	31.9%	-	-	0.0%	
Information Technology	2,304,579	799,784	34.7%	26,000	3,625	13.9%	Exp includes annual maint and security contracts; Rev is GIS maps and digital plat fees
Non-Departmental	2,052,610	840,961	41.0%	-	-	0.0%	Exp includes annual insurance premiums - VaCORP/VFIS
Parks, Recreation & Comm Facilities	11,909,929	3,958,012	33.2%	2,210,588	517,867	23.4%	Rev includes seasonal program fees
Partner Agencies	1,615,874	972,674	60.2%	35,000	13,225	37.8%	Exp is 1st&2nd qtr appropriation to Community Agencies, Small Agencies paid 100% ; Rev is well/septic permits Application activity
Planning and Zoning	2,344,842	722,297	30.8%	1,537,500	716,208	46.6%	
Public Works	4,639,946	1,358,852	29.3%	3,337,492	851,479	25.5%	
Registrar and Electoral Board	453,027	134,543	29.7%	48,000	-	0.0%	
Sheriff	24,336,234	8,171,076	33.6%	7,236,152	1,542,959	21.3%	
Social Services	6,307,353	1,858,513	29.5%	4,983,800	1,243,308	24.9%	
Treasurer	1,885,464	558,919	29.6%	678,900	263,426	38.8%	Revenue higher due to delinquent court collection notices
Total General Government	104,610,102	35,671,420	34.1%	28,684,151	6,884,413	24.0%	

* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



Finance – Revenues and Expenditures

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
Capital Outlay	\$ 4,001,923	\$ 759,484	19.0%	\$ 200,000	\$ 44,155	22.1%	Actual revenues to date are from Tech Fees Principal & interest 2013 GO Bond & VSPA Bonds
Debt Service	12,291,100	4,333,389	35.3%	-	-	0.0%	
Transfer to Other Funds	444,000	-	0.0%	500,000	-	0.0%	
Total County	121,347,125	40,764,293	33.6%	29,384,151	6,928,568	23.6%	
Local School Funding:							
Operations	105,857,983	19,596,226	18.5%				VPSA Bonds principal and interest
Debt Service	29,191,550	20,524,755	70.3%				
Construction	-	-	0.0%				
Total Local School Funding	135,049,533	40,120,981	29.7%				
Total	256,396,658	80,885,274	31.5%	29,384,151	6,928,568	23.6%	
General Revenue:							
Real Estate Taxes				151,068,036	1,158,697	0.8%	Taxes due Dec & June
Personal Property Taxes				32,421,000	941,177	2.9%	Taxes due Dec & June
Penalties and Interest				2,113,200	367,867	17.4%	Assessed when delinquency is paid
Sales Tax				11,700,000	2,057,188	17.6%	2-month lag in receipt of State funds
Consumer Utility Tax				7,820,848	1,519,705	19.4%	2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees
Motor Vehicle Licenses				2,345,000	7,551	0.3%	vehicle license fees due with June pers prop taxes
Bank Stock Taxes				300,000	-	0.0%	revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,959,000	771,725	26.1%	1-month lag in reporting from Clerk of Court
Meals Taxes				6,460,000	1,760,640	27.3%	lag due to accrual of meals tax revenue
Other Local Taxes				35,700	8,265	23.2%	short-term rental taxes due quarterly
Use of Money and Property				3,083	268	8.7%	1-month lag in receipt; also includes disbursement of interest on developer securities
Other Local Revenue				2,182,008	545,417	25.0%	receipts for misc on-demand items
Intergovt Non-Categorical				12,925,749	3,010,233	23.3%	receipts due in August, Nov, and June
Total General Revenues				232,333,624	12,148,733	5.2%	
	\$ 256,396,658	\$ 80,885,274	31.5%	\$ 261,717,775	\$ 19,077,301	7.3%	percent of revenue excluding use of Fund Balance
Total General Fund				5,646,730			Fund Balance used for encumbrance / commitment rollovers
				\$ 267,364,505			

* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



Finance Quarterly Sales Tax Report

	Last Quarter	FY15: July - Sept 2014	FY14: July - Sept 2013	FY15 vs FY14	%
Stafford	\$ 3,099,819	\$ 3,109,561	\$ 2,833,988	\$ 275,573	9.72%
Fredericksburg	\$ 2,715,834	\$ 2,609,781	\$ 2,561,443	\$ 48,338	1.89%
Spotsylvania	\$ 4,192,409	\$ 4,149,050	\$ 3,800,898	\$ 348,152	9.16%
Prince William	\$ 14,670,251	\$ 14,902,627	\$ 14,035,055	\$ 867,571	6.18%
Virginia	\$ 286,820,690	\$ 285,046,135	\$ 269,625,535	\$ 15,420,600	5.72%
		FY14 YTD	FY13 YTD	YTD change	%
Stafford		\$ 3,109,561	\$ 2,833,988	\$ 275,573	9.72%
Fredericksburg		\$ 2,609,781	\$ 2,561,443	\$ 48,338	1.89%
Spotsylvania		\$ 4,149,050	\$ 3,800,898	\$ 348,152	9.16%
Prince William		\$ 14,902,627	\$ 14,035,055	\$ 867,571	6.18%
Virginia		\$ 285,046,135	\$ 269,625,535	\$ 15,420,600	5.72%

First quarter 2015 sales tax is up 9.72% over first quarter 2014.



Economic Development 10-Point Plan

In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

Issue One

Improve overall fiscal competitiveness.

Issue Two

Enact business friendly policy initiatives.

Issue Three

Improve Stafford's ability to attract and retain a high quality workforce.

Issue Four

Improve Stafford's transportation and public safety infrastructure.

Issue Five

Accelerate redevelopment activities.

Issue Six

Create opportunities to gain more input on economic development policies from the private sector.

Issue Seven

Enhance small business assistance programs.

Issue Eight

Create economic development incentive programs.

Issue Nine

Reinvigorate the Business Retention and Expansion (BRE) initiative.

Issue Ten

Enhance economic development marketing plan.



Economic Development 10-Point Plan Update

With the Board's formal adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:

- Dominion Virginia Power and Stafford County announced the certification of a data center site, the latest to pass Dominion's stringent criteria in its Data Center Site Certification Program and the first in Stafford County. The 12.5-acre site, located within the Quantico Corporate Center, was identified as an ideal location for a data center, just 30 miles from Washington, D.C., with access to ample and reliable electric power and an extensive fiber-optic network along the I-95 corridor. The County partnered with Silver Companies to develop the site, and with SummitIG, a Virginia-based bandwidth infrastructure provider, to plan and route a fiber-optic cyber network to the site from its expanding network along the I-95 corridor. Dominion's Data Center Program evaluates and analyzes more than 30 specific factors, ranging from topography and geology to available fiber, utilities, transportation networks and risk factors such as flooding and storms. Dominion's third-party engineering partner, The Timmons Group, performs a stringent and detailed field analysis. When a customer wants to build a data center, we have a site that is readily available for them. **(Item 10)**



Left to Right: Speaker of the House Bill Howell; Chairman of the Board of Supervisors Jack Cavalier; Virginia Secretary of Technology Karen Jackson; Dan Weekley, Vice President for Corporate Affairs, Dominion Power; Vice Chairman of the Board of Supervisors Gary Snellings; Joseph C. Hines, PE, MBA, Principal with the Timmons Group

- Fredericksburg-based Realty World Select will operate as Berkshire Hathaway HomeServices Select Realty. The brand change will take place in mid-January 2015. Select Realty is a full-service real estate brokerage of more than 70 agents serving the Fredericksburg region, with Stafford offices located at 9 Center Street. World Select is the second real estate firm to partner with Berkshire Hathaway in Stafford, joining Berkshire Hathaway HomeServices Simpson operating in Falmouth. **(Item 6b and 7)**
- The Military Affairs Council Annual Report to the Community took place at the University of Mary Washington, with a large group of local military, business, political and economic development staff in attendance. Hosted by the Fredericksburg Regional Chamber of Commerce, keynote speaker Admiral Markham K. Rich, USN, Commandant, Naval District Washington, reported that he had "virtually no concerns about Base Realignment and Closure during fiscal 2015." Regional military base commanders provided updates on their respective base operations, and Congressman Rob Wittman arrived to update the attendees on legislation to set aside sequestration and other steps to provide for the long term needs of the military. **(Item 9C)**



Economic Development 10-Point Plan Update

- Colonial Cupcakes has relocated to 515 Pratt St. in Stafford. Owner Jennifer Jensen has remodeled the property to include a bigger kitchen for her expanding enterprise. In addition to the bakery and rising event sales, Colonial is now the region's exclusive provider of 1-800-Flowers' Edible Arrangements. Located across the street from Earl's True Value Hardware, the 1,500-square-foot bakery opened in November and a grand opening was held December 6. **(Item 7, 10a)**
- An important goal of the Economic Development Department is delivering timely business information via our monthly electronic newsletter, [Stafford Business Focus November Newsletter](#). In mid-November, the newsletter was sent to over 3,500 business contacts. The open rate was 20.2%. The monthly Tourism newsletter is sent the last day of the month. The [November Tourism Newsletter](#) was sent to 5,600 email addresses. The open rate was 14.3%. **(Item 7b)** In October, 23 individuals visited the Economic Development Department seeking information about starting a business in Stafford County and provided the department with their contact information. **(Item 7d)**
- Staff participated in the Fredericksburg Regional Alliance Annual Meeting. Maurice Jones, Secretary of Commerce and Trade for the Commonwealth of Virginia, was the keynote speaker. The meeting provided the annual report and an overview of the new marketing plan taking shape under new Fredericksburg Regional Alliance President Curry Roberts. **(Item 9, 10)**
- FranNet of Virginia held its Capital Area Franchise Fair, a semi-annual event hosted with the University of Mary Washington's Small Business Development Center and the Small Business Administration. The event provided a one-stop shop for entrepreneurs interested in franchise options. Experts discussed how to find the best franchise fit, trends, the franchise business model, local regulations and funding a franchise. Stafford Economic Development staff spoke to participants on the importance of small business in the community. FranNet of Virginia is a franchise matchmaking service, offering education and expert guidance. **(Item 6, 9, &10)**
- The Trail to Freedom Event celebrating the 350th Anniversary of Stafford County was held November 1. Spirits, activities and participation were not hampered by the chilly weather. Luxury motor coaches transported 922 visitors to the historic sites of Chatham, Mt. Hope Church and Aquia Landing. The event received good regional media coverage and those who took the tour were enlightened and entertained.



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Park at Embrey Mill
Description	Rectangular athletic field complex
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	December 2014
Current Projected Completion Date of Project	November 2015
Recent Activity	This site will be home to a multi-field, rectangular athletic field complex as well as a new indoor recreation facility that will contain a 50 meter x 25 yard swimming pool. Phase 1, clearing and rough grading of the athletic fields area. is complete. Bid to construct Phase 2, two grass athletic fields, restroom and concession buildings, and parking was advertised for construction bid November 18. Synthetic turf fields and lights will be installed concurrent with other park site work under national purchasing agreements. Contract award expected to be presented to the Board in January 2015.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Mountain View Road Safety Improvements Phase I
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	July 2015
Recent Activity	The temporary roads on the project are paved and open to traffic so that work can continue on the final roadway alignment.



PROJECT	Brooke Road Safety Improvements Design
Description	Design of Safety Improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road
Design Budget Amount	\$6,500,000
Projected Completion Date	June 2016
Recent Activities	Property acquisition efforts are continuing.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Poplar Road Safety Improvements Phase I and Phase II
Description	Design of safety improvements on Poplar Road north between Route 17 and Kellogg Mill Road.
Design Budget Amount	\$4,400,000
Projected Completion Date	October 2016
Recent Activity	A bid for construction services was issued with a response date in December. Verizon utility relocation is almost complete and final work will resume in January. Property acquisition is complete.
PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design Phase III
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road
Design Budget Amount	\$1,500,000
Projected Completion Date	October 2016
Recent Activity	Right-of-way plan review is continuing at VDOT.



2008 Transportation Bond Referendum Projects Underway

PROJECT	Garrisonville Road Widening
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road.
Budget Amount	\$13,765,478
Projected Completion Date	June 2017
Recent Activity	Right-of-way plan review is continuing at VDOT.
PROJECT	Truslow Road Reconstruction
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road.
Budget Amount	\$6,267,056
Projected Completion Date	January 2016
Recent Activity	Right-of-way acquisition for all impacted properties has commenced.
PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development staff to place trailblazer signs throughout the County. Installation of gateway signs is complete.
Budget Amount	Approximately \$296,000 for engineering
Projected Completion Date	October 2015
Recent Activity	All VDOT comments concerning the locations and structural design of the signs have been addressed. Next steps for the project include obtaining VDOT permits to install the signs and the issuance of a bid for manufacturing and installation of the signs.



Capital Projects Update

PROJECT	Mountain View Road Safety Improvements Phase II - Extension
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Projected Completion Date	July 2015
Recent Activity	Construction bids for the project have been received and approved by the Board.
PROJECT	Courthouse Area Streetscape Improvements
Description	Streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20% match)
Projected Completion Date	December 2014 (Date has changed from November 2014.)
Recent Activity	Remaining work for the project includes the completion of landscaping and sod and the installation of handrails along the Courthouse Road sidewalk ramp.



Plaza and sidewalk in front of the courthouse, landscape installation occurring in the background.



Capital Projects Update

PROJECT	Jeff Rouse Swim and Sport Center
Description	Indoor recreation facility
Project Budget Amount	\$11,025,000
Completion Date of Construction Phase	November 2015
Current Projected Completion Date of Project	November 2015
Recent Activity	<p>The Board on May 21, 2013 directed staff to proceed with a facility having three pools that will accommodate high level championship swim meets. Contract award for construction of the Indoor Recreation Facility and the site work for the entrance road and recreation facility parking was approved by the Board on June 17. Construction began September 2. The pipe in the stream valley has been installed. Filling over the pipe continues. The entrance road is to subgrade elevation. The water line into the site from Mine Road has begun. The waterline around the Indoor Facility building has been installed. Building footings are underway. Sanitary sewer line under the building floor has been installed. All site storm drain pipes have been installed. Concrete installation delays continue due to weather. Structural steel is being painted off site to minimize delays. The Board authorized issuing a Request for Proposals for operating and maintaining the Indoor Recreation Facility. Three proposals were received and are under review by an evaluation committee. Resolution of a potential operator is scheduled to be resolved in early 2015.</p>



Footers being laid for the indoor recreation center



Pipes being installed



Capital Projects Update

PROJECT	Woodstream Trail to Smith Lake Park
Description	Design the trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$85,000
Completion Date of Design Phase	December 2014
Current Projected Completion Date of Project	September 2015
Recent Activity	The Notice to Proceed with design was issued August 12, 2013. Comments received on the Infrastructure Plan first review have been corrected and the plans have been submitted for a second review. Working with the Woodstream Development for an access/temporary construction/maintenance easement. Plan to advertise for construction bids late 2014.
PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	June 2016
Current Projected Completion Date of Project	December 2016
Recent Activity	The street crossings at the Belmont end of the trail has been reviewed by VDOT and comments returned for correction. Additional archaeological testing required by comments received from the Virginia Department of Historical Resources on the Environmental Assessment document is complete. The report has been updated and returned to VDHR for review. The assessment document will be posted on the National Park Service website from approximately December 12 to February 10 for review and comments.



November 2014

Month

Year-to-Date

PERMIT ACTIVITY			Percent	YTD	Previous YTD	Percent
	November 2014	November 2013	Change	1/1/14-11/30/14	1/1/13-11/30/13	Change
PERMITS ISSUED	292	294	(1)	3,710	3,968	(7)
CONSTRUCTION VALUE	\$25,396,666	\$12,101,208	110	\$265,007,198	\$335,107,337	(21)
FEES	\$169,571	\$125,126	36	\$1,839,989	\$2,382,108	(23)

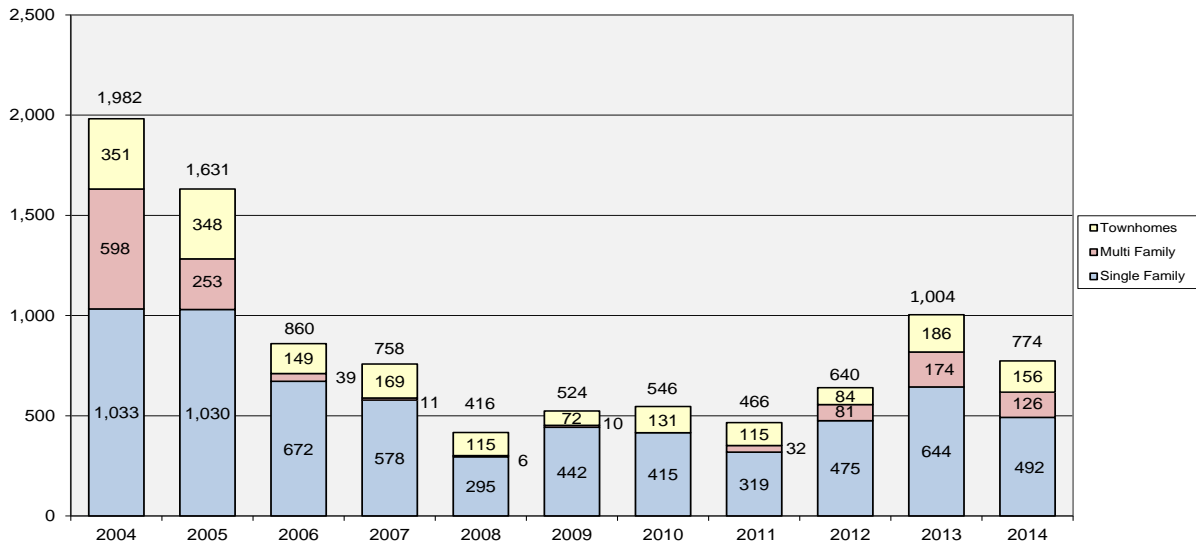
NEW CONSTRUCTION						
RESIDENTIAL						
SINGLE-FAMILY DWELLINGS	48	31	55	648	775	(16)
(Houses, Townhouses, Duplexes)						
MULTI-FAMILY DWELLINGS	11	0	100	126	142	(11)
(Apartments and Condominiums)						
TOTAL HOUSING UNITS	59	31	90	774	917	(16)
CONSTRUCTION VALUE	\$12,952,529	\$8,855,193	46	\$183,429,292	\$201,087,704	(9)
COMMERCIAL						
COMMERCIAL	2	1	100	13	14	(7)
CONSTRUCTION VALUE	\$9,700,000	\$550,000	100	\$36,984,750	\$50,148,052	(26)

ADDITIONS/ALTERATIONS						
RESIDENTIAL	178	174	2	2,177	2,259	(4)
COMMERCIAL	53	88	(40)	754	920	(18)
CONSTRUCTION VALUE	\$2,744,137	\$2,696,015	2	\$44,593,156	\$83,871,581	(47)

CERTIFICATES OF OCCUPANCY						
NEW SINGLE-FAMILY DWELLINGS	39	65	(40)	580	650	(11)
(Houses, Townhouses, Duplexes)						
NEW MULTI-FAMILY DWELLINGS	15	19	(21)	114	89	28
(Apartments and Condominiums)						
NEW COMMERCIAL	0	4	(100)	4	22	(82)
COMMERCIAL CHANGE	6	22	(73)	99	237	(58)

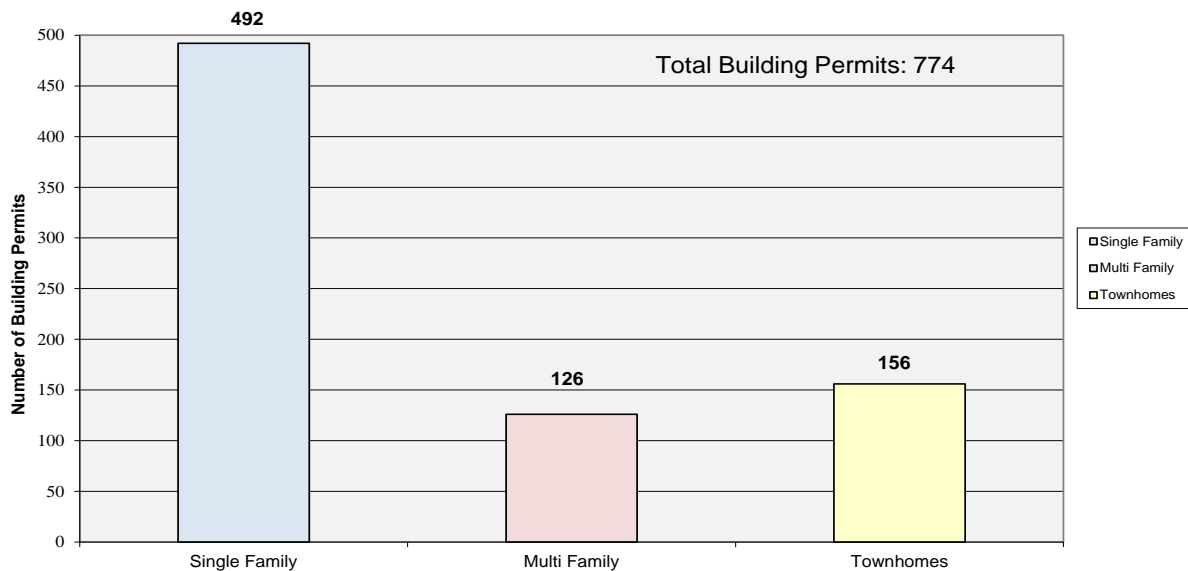


HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 Full-Year Statistics

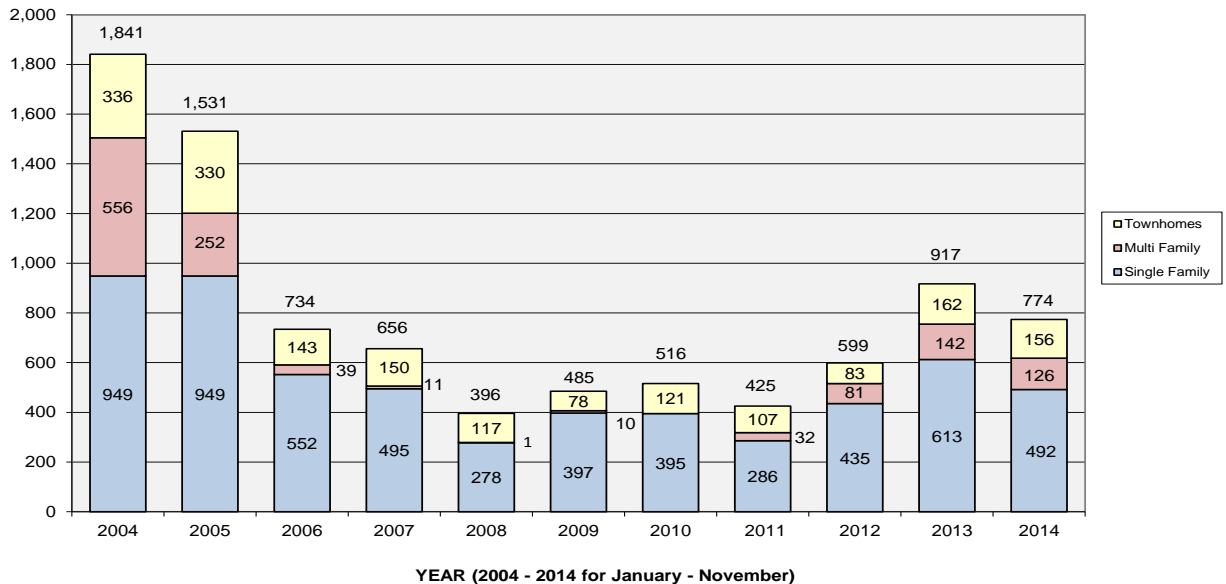


YEAR (2004 - 2013 are full-year statistics. 2014 statistics are for January - November)

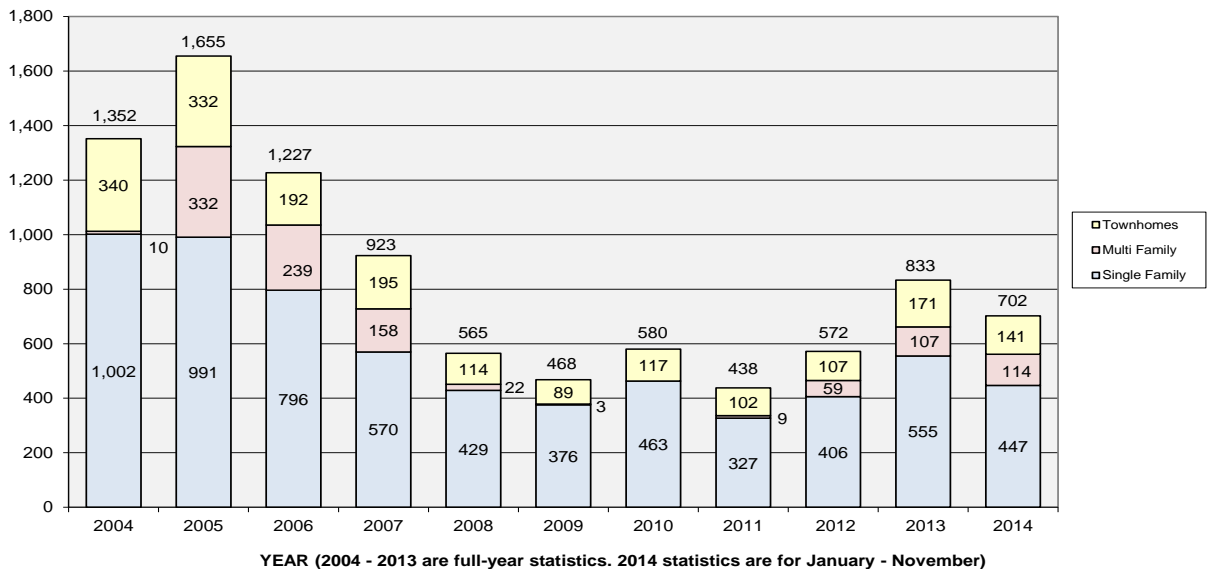
BUILDING PERMITS ISSUED THROUGH NOVEMBER 2014



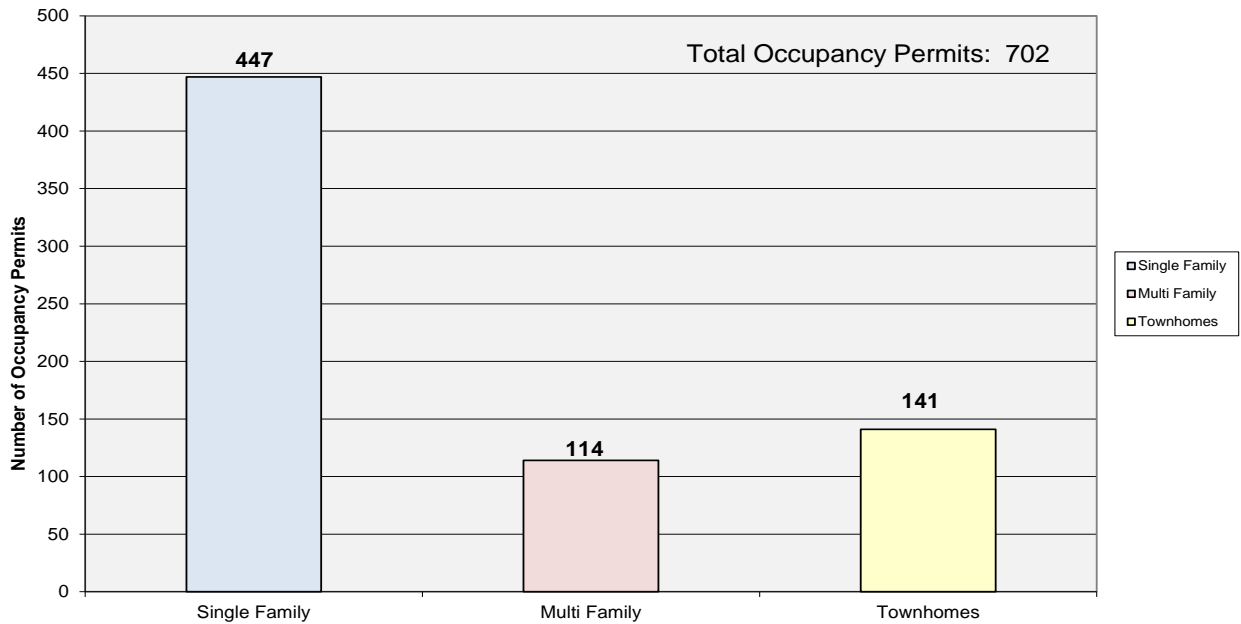
HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 January - November Each Year



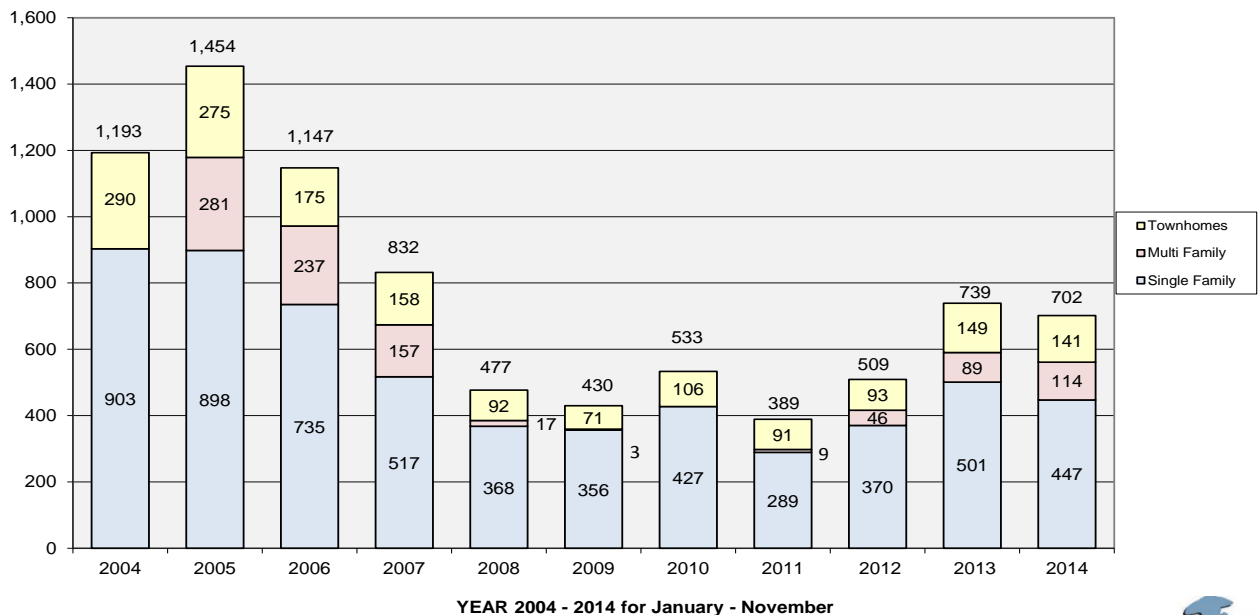
HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 Full-Year Statistics



OCCUPANCY PERMITS ISSUED THROUGH NOVEMBER 2014



HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 January - November Each Year



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS NOVEMBER 2014

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Courthouse West	Dedication plat for various easements zoned B2 on 30.7 acres	11/24	Hartwood
Arnold	Minor plat creating 3 single family residential lots zoned A2 on 6.9828 acres	11/24	Aquia
Keating	Consolidation plat of 2 single family residential lots zoned R1 on 48,240 sq. ft.	11/24	George Washington
Colonial Forge Sec 8	Final Subdivision plat creating 40 townhouse single family residential lots zoned R3 on 8.318 acres with proffers	11/18	Hartwood
Anderson	Consolidation plat of 2 single family residential lots zoned A1 on 1.2618 acres	11/17	Hartwood
Aquia Towne Ctr	Final subdivision plat creating 2 non-residential lots zoned P-TND on 32.747 acres	11/17	Aquia
Rappahannock Landing Sec 3	Construction plan for 154 townhomes zoned R2 on 19.18 acres	11/17	George Washington
Rappahannock Landing Sec 2	Construction plan for 131 townhomes zoned R2 on 17.60 acres	11/17	George Washington
Aquia Overlook Sec 3	Grading plan clearing home sites and drainfields on 36 lots zoned A1 and A2 on 106.43 acres	11/10	Griffis-Widewater
Forest View	Revised construction plan creating 14 single family residential lots zoned A1 on 55.44 acres	11/7	Hartwood
Abberly at Stafford Courthouse	Boundary line adjustment for 5 non-residential lots zoned UD4 on 44.273 acres	11/7	Aquia
LeeLand Station PCL B	Final subdivision plat creating 1 residential parcel zoned PD1 on 27.454 acres	11/4	Falmouth
Foley	Boundary line adjustment of 3 single family residential lots zoned A1 on 11.746 acres	11/4	Hartwood
Rappahannock Landing Sec 2, 3, & 4	Grading plan for sections 2, 3 and 4 for a 561 townhouse development zoned R2 on 84.22 acres	11/3	George Washington
Lawrence/Foreman	Boundary line adjustment of 2 single family residential lots zoned A1 on 28.4318 acres	11/3	George Washington
Caisson Crossing	Dedication plat for right of way and permanent slope, grading and drainage easements zoned A1 on 6.2916 acres	11/3	George Washington
Wellspring Hills	Technical change to add a parcel and quit claim a portion of 2 single family residential lots zoned R1 on 40.7 acres	11/3	Falmouth
Wellspring Hills	Boundary line adjustment for 3 single family residential lots zoned R1 Cluster on 29.85 acres	11/3	Falmouth
Approvals			
Town & Country Marketplace	Final subdivision plat for 1 commercial lot zoned B2, with proffers, on 1.65 acres	11/25	George Washington
Stafford Regional Airport Hangar Row C2	Dedication plat for a waterline easement zoned M1 on 538.22 acres	11/18	Hartwood
Colonial Forge Sec 2B	Final subdivision plat creating 32 single family residential lots zoned R3 on 7.99 acres	11/17	Hartwood
Rappahannock Landing Sections 2, 3 & 4	Preliminary subdivision plan proposing 561 townhomes zoned R2 on 84.22 acres	11/17	George Washington



Planning and Zoning Update

Approvals (cont'd)			
Glens Sections 8B & 9 & 10	Construction plan creating 32 lots zoned A1 on 163.29 acres	11/17	Rock Hill
Donnelly	Minor subdivision plat creating 3 single family residential lots zoned A1 on 24.7550 acres	11/6	Rock Hill
Claiborne Manor	Boundary line adjustment of 2 single family residential lots zoned R1 on .75 acres	11/5	Rock Hill
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Park Ridge SLAF Grant	Infrastructure Plan to retrofit an existing extended retention pond	Submitted 11/25	Garrisonville
Liberty Place SLAF Grant	Infrastructure Plan to retrofit an existing extended retention pond	Submitted 11/25	Garrisonville
Aquia Harbour POA Business Office	Revised major site plan to the lighting plan zoned R1 on 1.76 acres	Submitted 11/24	Aquia
Stafford Lakes Holy Cross Academy	Major site plan revision expanding parking, widen fire lane and improve existing storm sewer zoned A2 on 24 acres	Approved 11/17	Hartwood
All Muslim Association of America	Grading plan for a future subdivision zoned A1 consisting of 1.448 acres	Submitted 11/17	Aquia
Aquia Medical Office	Major site plan for the construction of a 2-story 18,967 sq. ft. medical office zoned B-2 on 3.19 acres	Submitted 11/14	Aquia
Park Ridge Elem Walking Trail	Grading plan to clear an 8 ft wide and 1/6 mile long asphalt walking trail zoned PD1 on 20 acres	Submitted 11/10	Garrisonville
Embrey Mill Commercial	Grading plan for future commercial development zoned A1 & PD2 on 15.86 acres	Submitted 11/4	
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Dunkin Donuts	Zoning site as-built for a restaurant with drive-through zoned B2 on 0.25 acres	11/24	Hartwood
Stafford Corner	Zoning site as-built for 9,440 sf commercial retail zoned B2 on 1 acre	11/24	Griffis-Widewater
Westlake	Major Water Quality Impact Assessment for construction of subdivision zoned R2, R1, M1, A1, & B2 on 1,116.52 acres	11/25	Hartwood
Woodstream Walking Trail	Infrastructure Plan for the installation of 1,209 ft of asphalt walking trail from Smith Lake Park to Woodstream Subdivision zoned A1	11/14	Griffis-Widewater
Bonilla Pier	Wetlands application for a pier 30 feet long in the Rappahannock River zoned R1	11/13	George Washington
Shelton Knolls	Wetlands application for impacts to 294 lf of stream, 0.32 acres of wetlands and temporary impacts to 19 lf of stream for a subdivision creating 94 residential lots zoned R1 on 47.74 acres	11/13	Rock Hill
Augustine at the Glens Sec 10	Wetlands application for a subdivision creating 11 lots zoned A1 on 37.06 acres	11/12	Rock Hill
McLane MidAtlantic	Zoning site as-built for the expansion of an existing building zoned M1 on 18.08 acres	11/7	George Washington



Planning and Zoning Update

REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Old Dominion Village	Reclassification and comprehensive land use amendment request from A1 & M1 zoning to P-TND for a planned community of 146 townhouses and 100,300 sq. ft. of commercial use on 40.28 acres	Submitted 11/13	Aquia
CONDITIONAL USE PERMITS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
Falls Run Industrial Park	Conditional use permit to allow motor vehicle sales, repair and reconditioning zoned M1 on 2.55 acres	Submitted 11/19	George Washington
ORDINANCES			
ITEM	DESCRIPTION	ACTION	
		Approvals	
Historic Resource Overlay District	Amend Zoning Ordinance removing requirement for approval of paint colors	11/13/14	
Community Drainfields	Amend Subdivision Ordinance by removing BOS approval in accordance with VA Code	11/13/14	
P-TND	Amend Zoning Ordinance by reducing tract size and requiring a proffered GDP	11/13/14	
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted		23 n/a	Various
Cited		16 n/a	Various
Other		41 n/a	Various
Zoning Permits			
Commercial New		8 n/a	Various
Commercial Change		29 n/a	Various
Residential New		51 n/a	Various
Residential Change		86 n/a	Various
Signs		8 n/a	Various
Daycare		0 n/a	Various
Home Occupancy Home Business		1 n/a	Various
Temporary Structure		1 n/a	Various
Demo		7 n/a	Various
Retaining Walls		3 n/a	Various
Zoning Verifications			
		7	Various
Zoning BZA			
		ACTION	ELECTION DISTRICT
Barton Home Business	Special Exception to allow Psychotherapy as home business	Approved 11/25/14	Garrisonville
Crucible	Appeal of Certificate of Approval for a shooting range	Board voted not to hear case	Hartwood



Planning and Zoning Update

LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Guys Overlook	1 single family residential lot	11/3	Aquia
Scottsdale Estates	1 single family residential lot	11/3	George Washington
TM 19-8	1 single family residential lot	11/5	Rock Hill
TM 17-15L	1 single family residential lot	11/5	Hartwood
Kendalwood East	1 single family residential lot	11/5	George Washington
Sycamore Ridge	1 single family residential lot	11/6	George Washington
Oakley Farms, Sec. 2	1 single family residential lot	11/6	Hartwood
River Creek, Sec. 1	1 single family residential lot	11/6	George Washington
Seasons Landing, Sec. 4	1 single family residential lot	11/7	Aquia
River Creek, Sec. 2	1 single family residential lot	11/7	George Washington
Sedgwick Crossing	1 single family residential lot	11/7	George Washington
Westgate at Stafford Courthouse	1 single family residential lot	11/10	Garrisonville
Holly Ridge Subdivision	1 single family residential lot	11/12	George Washington
Colonial Forge, Sec. 2A	1 single family residential lot	11/12	Hartwood
Seasons Landing, Sec. 4	1 single family residential lot	11/13	Aquia
Liberty Knolls	1 single family residential lot	11/13	Garrisonville
Cranewood Subdivision	2 single family residential lots	11/14	Falmouth
Willoughby Woods	1 single family residential lot	11/14	George Washington
TM 55A-1-28	1 single family residential lot	11/14	George Washington
The Glens, Sec. 8A	1 single family residential lot	11/17	Rock Hill
Ruby Glen	1 single family residential lot	11/17	George Washington
Lake Estates	1 single family residential lot	11/18	Hartwood
Southgate, Sec. 1B	2 single family residential lots	11/19	Falmouth
Colonial Forge, Sec. 2A	1 single family residential lot	11/19	Hartwood
River Creek, Sec. 2	1 single family residential lot	11/19	George Washington
Southgate, Sec. 1B	1 single family residential lot	11/19	Falmouth
Celebrate VA North, Sec 7A	4 single family residential lots	11/20	Hartwood
Liberty Knolls	1 single family residential lot	11/21	Garrisonville
Celebrate VA North, Sec 3A1	1 single family residential lot	11/21	Hartwood
TM 17-3	1 single family residential lot	11/21	Hartwood
Embrey Mill, Sec. 3	1 single family residential lot	11/21	Garrisonville
Holly Ridge, Sec. 2	3 single family residential lots	11/24	George Washington
Aquia Overlook, Sec. 3	2 single family residential lots	11/25	Griffis/Widewater
TM 32A-2-10	1 single family residential lot	11/25	Griffis/Widewater
Liberty Knolls	1 single family residential lot	11/25	Garrisonville
TOTAL	43 single family residential lots		



Rappahannock Regional Landfill

November 2014 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of 3 - 7	9200
Week of 10 - 14	6720
Week of 17 - 21	6440
Week of 24 - 25	3540
TOTAL	25,900

Work is backed by scale tickets.
Total includes signage pickup.



Chief's Highlights:



- *November's report, including the five year look back comparison includes data on all incidents where the final disposition of the incident was that the Department arrived on scene.*
- *Calls which were canceled before we arrived are excluded from this data to preserve integrity of response times and the types to calls in which we responded.*
- *Patient destination maintained at approximately 57% to Mary Washington and 42% to Stafford Hospital.*

Summary Incident Statistics

	November 2014	Jan – Nov 2014	Jan – Nov 2013	Jan – Nov 2012	Jan – Nov 2011	Jan – Nov 2010
Arrived on-scene calls	1,296	15,428	15,720	15,043	14,522	11,565
Responses in excess of eight minutes	414	4,635	3,958	3,859	3,602	3,739
Percentage of responses under eight minutes	68%	70%	75%	75%	75%	68%

Non-Emergency Activity

	November 2014	Jan – Nov 2014
Training Hours	3,316	25,260
Pre-Plans of Business / Buildings	9	226
Public Education Hours/ Students	29.5 Hours 839 Students	363.5 Hours 4,732 Students
Community Outreach Sessions	64	784
Special Project Hours	352	4,028



Incident by Nature						
	November 2014	Jan – Nov 2014	Jan – Nov 2013	Jan – Nov 2012	Jan – Nov 2011	Jan – Nov 2010
Emergency Medical Calls	678	8,308	8,047	8,018	7,507	7,313
Fire Calls	204	1,971	1,908	1,959	2,004	1,898
Vehicle Accident Calls	160	1,583	1,683	1,622	1,604	1,535
Technical Rescue Calls	4	56	63	78	78	57
Service Calls (Non-Emergent)	250	3,510	4,019	3,366	3,329	762
Arrived on-scene calls (TOTAL)	1,296	15,428	15,720	15,043	14,522	11,565

Emergency Medical Services Summary						
	November 2014	Jan – Nov 2014	Jan – Nov 2013	Jan – Nov 2012	Jan – Nov 2011	Jan – Nov 2010
Patients Dead at Scene	6	80	81	67	63	54
Patient Refusals Obtained	139	1,647	1,595	2,598	2,738	1,241
Transferred to another Unit/POV	0	6	7	11	11	21
Transports Provided	604	7,138	6,983	7,256	6,730	5,922
Total Encounters	749	8,871	8,666	9,932	9,542	7,238
Patients Transported	81%	80%	81%	73%	70%	82%
Destination MWH	57%	56%	55%	52%	49%	54%
Destination Stafford	42%	43%	44%	46%	49%	43%
Other Destination	1%	1%	1%	2%	2%	3%



Fire Marshal Activity						
	November 2014	Jan – Nov 2014	Jan – Nov 2013	Jan – Nov 2012	Jan – Nov 2011	Jan – Nov 2010
Fire Marshal Office Responses	30	239	243	333	387	*170
Inspections	185	3,444	3,641	2,931	3,186	1,542
Plan Reviews	24	320	427	599	394	342
Fire Investigations	5	52	82	72	73	55

Response Times of Less Than Eight Minutes by First Due						
	November 2014	Jan – Nov 2014	Jan – Nov 2013	Jan – Nov 2012	Jan – Nov 2011	Jan – Nov 2010
Zone 1: Falmouth	74%	72%	78%	80%	83%	75%
Zone 2: Stafford	80%	78%	86%	84%	84%	76%
Zone 3: Widewater	21%	22%	33%	39%	38%	44%
Zone 4: Mountainview	49%	60%	74%	67%	67%	58%
Zone 5: Brooke	68%	55%	53%	52%	59%	52%
Zone 6: Hartwood	49%	46%	52%	59%	65%	52%
Zone 7: White Oak	61%	58%	56%	66%	60%	54%
Zone 8: Rockhill	43%	46%	36%	35%	33%	30%
Zone 9: Aquia	72%	75%	82%	83%	82%	73%
Zone 10: Potomac Hills	59%	77%	84%	80%	84%	78%
Zone 12: Berea	70%	73%	77%	77%	78%	71%
Zone 14: North Stafford	71%	78%	79%	75%	74%	69%



Fire and Rescue Department

Volunteer Staffing By Station (FIRE)

	November 2014	Jan – Nov 2014	Jan – Nov 2013	Jan – Nov 2012	Jan – Nov 2011	Jan – Nov 2010
Zone 1: Falmouth	81%	90%	98%	99%	100%	99%
Zone 2: Stafford	62%	71%	81%	92%	92%	91%
Zone 3: Widewater	8%	12%	12%	16%	16%	35%
Zone 4: Mountainview	1%	1%	2%	8%	35%	31%
Zone 5: Brooke	44%	12%	6%	10%	12%	14%
Zone 6: Hartwood	40%	39%	39%	66%	73%	60%
Zone 7: White Oak	1%	14%	16%	44%	17%	14%
Zone 8: Rockhill	75%	60%	32%	31%	22%	16%
Zone 10: Potomac Hills	16%	18%	20%	29%	56%	37%

Volunteer Staffing By Station (EMS)

	November 2014	Jan – Nov 2014	Jan – Nov 2013	Jan – Nov 2012	Jan – Nov 2011	Jan –Nov 2010
Zone 1: Falmouth	6%	5%	4%	4%	22%	13%
Zone 2: Stafford	10%	14%	29%	27%	22%	45%
Zone 3: Widewater	2%	0%	2%	3%	15%	30%
Zone 4: Mountainview	6%	12%	14%	6%	3%	3%
Zone 5: Brooke	26%	9%	5%	2%	1%	6%
Zone 6: Hartwood	0%	1%	2%	2%	11%	5%
Zone 7: White Oak	5%	5%	3%	6%	8%	12%
Zone 8: Rockhill	32%	32%	29%	29%	28%	33%
Zone 9: Aquia	23%	27%	28%	30%	28%	40%
Zone 10: Potomac Hills	0%	0%	1%	2%	10%	11%
Zone 12: Berea	0%	10%	25%	0%	0%	0%





This report summarizes the activities for five years of the Stafford Sheriff's Office from November 2010 through November 2014. The charts compare data year-to-date from January through November of each year. Below are highlights. The average reflects comparison of 2014 through 2010.

Crime Distribution

Crime	2014	2013	2012	2011	2010	Average
Property Crime	49.3%	53.5%	56.3%	54.5%	56.2%	54.0%
Narcotics Violations	17.6%	19.1%	19.9%	19.6%	19.6%	19.2%
Fraud Crimes	26.3%	21.0%	17.3%	18.1%	16.4%	19.8%
Crimes Against Persons	6.8%	6.4%	6.6%	7.7%	7.8%	7.1%

The above is a summary for all the crimes reported, YTD

Major Crimes Summary

Crime	2014	2013	2012	2011	2010	Average
All Reported Crimes	11,675	10,757	10,879	9,546	10,076	10586.6
Major Crimes	4,321	3,815	4,060	3,401	3,568	3833.0
% of All Reported Crimes That are Major Crimes	37.0%	35.5%	37.3%	35.6%	35.4%	36.2%

Crimes Against Persons

Crime	2014	2013	2012	2011	2010	Average
Kidnapping/Abduction	22	19	23	20	31	23.0
Robbery	29	29	40	29	49	35.2
Homicide	2	5	4	2	2	3.0
Rape	24	23	24	34	37	28.4
Aggravated Assault	137	92	109	105	108	110.2

Crimes Against Property

Crime	2014	2013	2012	2011	2010	Average
Motor Vehicle Theft	74	76	99	99	118	93.2
Burglary	157	171	228	194	197	189.4
Larceny	1,898	1,794	1,957	1,561	1,691	1780.2
Fraud/Financial	1137	801	701	617	586	768.4





This report summarizes the activities for five years of the Stafford Sheriff's Office from November 2010 through November 2014. The charts compare data year-to-date from January through November of each year. Below are highlights. The average reflects comparison of 2014 through 2010.

Areas of note:

The recent regional issue with larcenies of catalytic converters in the past several months has continued. Catalytic converters are stolen for the valuable metals inside which can be melted down and sold. Stafford County also continues to experience catalytic converter thefts.

Since the beginning of the year, there have been 34 reported incidents of thefts of catalytic converters from Stafford County, with four of them reported in November. There has been a total of 87 catalytic converters stolen since the beginning of 2014.

We continue to look into leads and possible connections among the reported incidents in Stafford County, as well as surrounding areas. Arrests have been made in some of these cases.





This report summarizes the activities for five years of the Stafford Sheriff's Office from November 2010 through November 2014. The charts compare data year-to-date from January through November of each year. Below are highlights. The average reflects comparison of 2014 through 2010.

Misc

Activity	2014	2013	2012	2011	2010	Average
Crime Rate per 100 Residents	4.87	4.40	4.87	4.21	4.39	4.5
Concealed Weapons Permits and Federal Licenses	2,018	2,781	1,965	1,238	1,101	1820.6
Criminal Arrest	4,890	5,596	5,789	6,281	7,025	5916.2
DUI Arrests	418	436	420	409	494	435.4
Citations	8,580	10,265	7,808	10,280	12,850	9956.6
Deputies Assaulted	23	18	24	23	29	23.4
Calls for Service	65,499	71,076	64,964	60,494	65,106	65427.8

Animal Control

Activity	2014	2013	2012	2011	2010	Average
Dogs Picked Up	560	530	597	584	556	565.4
Dogs Turned In	335	390	497	422	465	421.8
Dog Adoptions	239	250	281	238	320	265.6
Cats Turned In	787	830	1005	1053	882	911.4
Cat Adoptions	249	202	214	201	221	217.4
Dogs Euthanized	195	223	219	255	287	235.8
Cats Euthanized	393	580	776	689	610	609.6

Courts

Activity	2014	2013	2012	2011	2010	Average
Evictions	819	559	680	792	690	708.0
Out-of-State Prisoner Extraditions	100	70	83	68	82	80.6

Communications

Activity	2014	2013	2012	2011	2010	Average
ECC Call Volume	270,705	273,868	281,691	280,934	309,443	283328.2
Total Law Enforcement CAD Incidents Processed	134,273	137,834	135,987	134,422	139,562	136415.6
Total Fire and Rescue CAD Incidents Processed	17,147	18,603	23,605	22,883	19,485	20344.6
ECC Auxiliary/Support CAD Events - Utility	2,135	2,058	1,928	1,968	1,952	2008.2
ECC Auxiliary/Support CAD Events - Animal Control	2,884	2,834	2,515	2,112	2,035	2476.0
ECC Auxiliary/Support CAD Events - Control Burns	4,879	5,390	5,974	5,613	4,889	5349.0



November 2014			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	357	9	2.5%
General Government Non Public Safety	332	20	6.0%
General Government Total	689	29	4.2%
Utilities	139	2	1.4%
Capital Projects Fund	3	0	0.0%
Total	831	31	3.7%

Turnover Rate					
	2014	2013		2014	2013
January	1.6%	0.1%	July	1.2%	0.7%
February	0.6%	0.4%	August	1.5%	0.4%
March	0.9%	0.5%	September	0.6%	0.7%
April	0.2%	1.0%	October	0.7%	0.6%
May	0.1%	0.9%	November	0.9%	0.5%
June	0.5%	0.5%	December		0.7%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



Human Services

	NOVEMBER 2014	NOVEMBER 2013	NOVEMBER 2012	NOVEMBER 2011	NOVEMBER 2010	Average
Number of Child Protective Services (CPS) Complaints Investigated	51	47	42	55	46	48
Number of Children in Foster Care	36	45	50	46	54	46
Number of Children Receiving Child Day Care Assistance	320	358	399	295	297	334
Private Day School Placements	55	54	58	54	40	52
Public Day School Placements	26	33	27	26	25	27.4
Residential Placements Excluding Foster Care Children	9	12	14	19	14	13
Residential Placements Total	12	19	22	23	21	19
Number of Families Served by Family Assessment and Planning Team	5	8	5	14	21	11
Number of Active/Ongoing Public Assistance	10,469	9,826	9,945	9,321	8,637	9,640
Number of New Applications for Public Assistance	585	734	631	646	628	645
Number of Food Stamp Households Served	3,730	3,987	4,042	3,671	3,330	3,752
Value of Food Stamp Benefits Issued	\$1,199,744	\$1,193,735	\$1,319,367	\$1,236,427	\$1,163,646	\$1,222,590



PROJECT	Lake Mooney Water Treatment Facility
Description	Design and construction of a 10 million gallons per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure
Project Budget Amount	\$26M
Current Projected Completion Date of Project	March 2014 contract completion date – Substantial completion date expected November 2014, with a final completion date in March of 2015. Project is behind schedule due to contractor delays.
Recent Activity	All process work is complete. Equipment and functional testing is complete. Site work is nearly complete. Membrane performance testing is complete. Final approval from Virginia Department of Health needed.



Finished Water Supply Area



PROJECT	Lake Mooney Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Current Projected Completion Date of Project	Substantial Completion for Dam was met January 2014. Final completion was May 2014. Reservoir is being filled. The lake is currently at a level of 190 feet, which is equivalent to 1.5 billion gallons of water. Expect to reach a full level of 226 feet in May 2015.
Recent Activity	Dam: Work is complete. Some small warranty items underway. Conditional Impoundment Permit Acquired through 2015. Filling is underway. 1.2BG of 5.5BG, 130 acres surface area. Environmental Mitigation nearly complete. Rocky Run Road: Construction for roadway termini complete.



Claiborne Run Fish Blockage Removal – Last Environmental Mitigation Project



PROJECT	Celebrate Virginia Water Tank
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Current Projected Completion Date of Project	June 2016
Recent Activity	Exclusive easement acquired. Plans in for final review by Planning. Construction bids to be advertised February 2015. Construction expected to start in the spring with a duration of approximately 12 months.
PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek pump station at U.S. Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	December 2014
Current Projected Completion Date of Project	December 2015
Recent Activity	Environmental survey work is complete and under review. A Joint Permit Application is pending from the Army Corps of Engineers. A mitigation credit letter has been received from the Corps. Easements documents are being prepared for one property and revised exhibit plats are being prepared for the remaining two properties. A Virginia stormwater permit and planning application are being prepared by the engineer.



PROJECT	AUSTIN RUN SANITARY SEWER & PUMP STATION REPLACEMENT
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Current Projected Completion Date of Project	Fall 2015
Recent Activity	The pump station concrete work has been complete with the exceptions of the top piers and deck. The generator pad is currently under construction. The concrete work should be complete at the end of October. The equipment installation proceeds the concrete work. The project is currently eight months ahead of schedule,\$1.4 million under budget, and \$35k under contract amount. The contractor has installed approximately 500 linear feet of 42" sewer line along with the crossing.



Pump Station



Generator Pad



PROJECT	Claiborne Run Sewer Pump Station Generator Replacement
Description	Project removes the existing generator and replaces with two 550 kW generators, a fuel polishing system, and fuel storage tanks in preparation for future station upgrades.
Project Budget Amount	\$1.125M
Current Projected Completion Date of Project	The project has been successfully bid and Notice to Proceed was issued on September 2, 2014. Estimated date of completion is March 31, 2015
Recent Activity	Contractor submittals are largely completed. The contractor mobilized and began setting up erosion and siltation measures on October 22. Demolition of the existing retaining wall has been completed and the new retaining wall is under construction.



Existing Claiborne Run Sewer Pump Station



Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
11/1/14	FLS	Stafford Vows Closer Scrutiny of Programs
11/1/14	Stafford Sun	Lines Are Painted, Commuter Lot Ready for Monday
11/2/14	FLS	Listening to Voices from Stafford's Past at 'Trail to Freedom' Event
11/2/14	PotomacLocal.com	Stafford Mural Depicts Blacks' Struggles, Triumph
11/3/14	FLS	Northern Virginia Conservation Trust Acquires More Property in Stafford
11/3/14	Stafford Sun	Stafford's Civilians in Civil War Subject of Talk
11/4/14	PotomacLocal	Hampton Inn Stafford/Quantico Corporate Center Upgrades Complete
11/4/14	PotomacLocal	Heads Up: 95 Express Lane Signs Unveiled
11/5/14	FLS	Quantico Issues Noise Advisory for Overnight Training
11/5/14	FLS	Colonial Cupcakes Moves to Stafford
11/7/14	PotomacLocal.com	Stafford "Eyesore" Ripe for Commercial Development
11/9/14	FLS	Local Briefs: Public Can Help Document Slaves Sites in County
11/9/14	PotomacLocal.com	Stafford Airport Runway Extension Means More Planes
11/11/14	FLS	Stafford Schools Discuss Budget Priorities
11/12/14	FLS	Stafford Coaches to Get Training after Brooke Point Choking Incident
11/13/14	FLS	Stafford Approves Buying New Firetrucks
11/15/14	FLS	Is Stafford Airport Economic Boon?
11/17/14	FLS	Stafford Supervisors Back Mountain View Turf
11/17/14	FLS	Sink Hole Opens on Butler Road
11/17/14	Stafford Sun	Proposed Centreport Guidelines Presented to Public
11/17/14	Stafford Sun	Land Trust Conserves Two Lots at Crow's Nest Harbour
11/17/14	PotomacLocal.com	Increase in Fraud Cases Worries Bohmke
11/19/14	FLS	How Will New Regional Landfill Fees Work? Board Still Debating
11/19/14	Stafford Sun	Mystery Letter Discussed at Stafford Airport Authority Meeting
11/20/14	FLS	Stafford Site Gains Data Center Certification
11/20/14	FLS	Mountain View Turf Resolution
11/20/14	CNN.com	Certified Site Makes Stafford County Business Park Ideal for Data Center



Public Information Office Newspaper Coverage

[illegible]

The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.



November 2014 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Phone Calls Presented	2047
Total Number of Phone Calls Handled	1898
Calls Handled Ratio 311 Call Center	93%
Live Help Chats*	86
Citizen Tracker Requests Handled via County Website/Mobile App.	12 Website/4 Mobile App.
Citizens Assisted at the Administration Center Desk in Lobby	1071
Total Number of Visitors to Administration Center	4052
Citizens Assisted at the Judicial Center Desk in the Courthouse	920
Total Number of Volunteer Hours**	25,430

* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **86** Live Help requests, **56** were live chats in which the user and staff member exchanged information through instant messaging, and **30** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This fiscal year this equates to a savings of **\$861,306** in full-time staff costs (with benefits), and a savings of **\$667,416** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.



Information Technology

Top 20 Most Visited Pages

This report summarizes the website, geographic information system map requests, scanning and project and help desk work orders performed by the IT Department. On this page, website statistics are detailed.

How are people looking at our website?

Via Desktop Computer	72%
Via Smartphone	17%
Via Tablet	10%
Unknown	1%

3 min 2 sec average visit duration
2,264 total searches
20,786 total downloads
3.8 actions per visit

Page Title	Pageviews
Home Page	27608
Bill Payment	13645
Human Resources	4491
NeoGov	3814
GIS	2598
Real Estate	2554
Treasurer	1883
Utilities	1810
Personal Property	1447
Voter Registration	1413
Full-Time Benefits	1284
Circuit Court	1095
Personal Property Tax	1039
Board of Supervisors	921
Social Services	911
Water & Sewer	804
Animal Control	740
Polling Places	688
Landfill & Recycling	634
Look Up Taxes Paid	621

Website Visits for November 2014 – This graph details the amount of visits per day to our website.



The IT Department is responsible for county-wide document management through the OnBase database. Staff scan in documents to make documents available online and to save space by storing documents digitally.

Project and Help Desk Work Orders Worked On In November 2014

Animal Control	2	0.63%
Board of Supervisors	6	1.90%
Public Works	34	10.79%
Circuit Court	4	1.27%
Commissioner of the Revenue	15	4.76%
Commonwealth's Attorney	8	2.54%
Cooperative Extension	1	0.32%
County Administration	20	6.35%
County Attorney	9	2.86%
Economic Development	10	3.17%
Finance/Budget/Purchasing	27	8.57%
Fire & Rescue	19	6.03%
Courts	3	0.95%
Human Resources	4	1.27%
Information Technology	23	7.30%
Regional Landfill	4	1.27%
Planning and Zoning	16	5.08%
Parks & Rec - Community Facilities	35	11.11%
Recycling	2	0.63%
Schools	8	2.54%
Sheriff	22	6.98%
Social Services	7	2.22%
Treasurer	9	2.86%
Utilities	24	7.62%
Voter Registration	3	0.95%
Totals	315	100%

Documents Scanned	
Circuit Court	145
Commonwealth's Attorney	139
Planning	569
Public Works	997
Purchasing	16
Sheriff	614
Utilities	1333

The IT Department prints maps for internal use and also for citizens.

GIS Map Requests	
Internal/External Map Request	71
Walk-Ins	15
Map Sales	5

